

# Beta Alpha Psi

Zeta Gamma Chapter

Fall 2020 Membership  
Information Packet



Founded in 1919, Beta Alpha Psi is an honor organization for financial information students and professionals. There are over 300 chapters on college and university campuses with over 300,000 members initiated since Beta Alpha Psi's formation.

## PURPOSE

The purpose of Beta Alpha Psi is to:

- recognize outstanding academic achievements in the field of accounting, finance, and information systems;
- promote the study and practice of professional fields related to these disciplines;
- provide opportunities for self-development and association among members and practicing financial professionals;
- encourage a sense of ethical, social, and public responsibilities

## VISION

Beta Alpha Psi will shape the financial and business information professions by developing members into ethical, professional, and confident leaders.

## MISSION

The mission of Beta Alpha Psi, the premier international honor and service organization for financial and business information students and professionals, is to inspire and support excellence by:

- encouraging the study and practice of accountancy, finance, and information systems;
- providing opportunities for service, professional development, and interaction among members and financial professionals; and
- fostering lifelong ethical, social, and public responsibilities.

**BAP Meetings are every Tuesday from 4:30-5:30. At this time, Fall 2020 meetings are being held virtually. Please consider adjusting your class schedule to take advantage of this opportunity!**

## **BAP Membership Benefits**

1. Beta Alpha Psi is highly regarded in the accounting community
2. Membership in Beta Alpha Psi is a **FANTASTIC** addition to a resume
3. Weekly presentations by public accounting firms and industry professionals
4. Opportunity to network with professionals at every meeting (and over free refreshments after in-person meetings)
5. Intrinsic value of community outreach through volunteer service activities
6. Opportunities to attend Regional and National BAP Meetings
7. Opportunities for leadership and professional development activities including Best Practices Competition Team, Chapter Operations Presentations, and “Project Run With It”
8. Opportunity to run for an officer position starting at the end of final semester of candidacy:
  - a. President-Elect
    - i. Coordinates volunteer activities for the chapter
    - ii. Becomes President the semester following President-Elect
  - b. Vice President of Reporting
    - i. Sends weekly email updates about chapter activities
    - ii. Records meeting attendance and volunteer hours
  - c. Treasurer
    - i. Meets with Faculty Advisor to record transactions, reconcile bank statements, and help prepare financial statements
    - ii. Updates chapter financial spreadsheet throughout semester
9. Opportunity to hold an appointed officer position starting at the end of final semester of candidacy:
  - a. Candidate Coordinator
    - i. Encourages students to join chapter and meet Member requirements
    - ii. Manages Member application materials
  - b. Social Media Coordinator
    - i. Maintains chapter's social media accounts
    - ii. Posts Member spotlights and important events
  - c. Web Coordinator
    - i. Updates chapter website with current events and information
  - d. Other Appointed Positions available as the needs of the chapter evolve
10. Bonus points in some accounting classes for attending professional meetings
11. Long-lasting relationships with accounting faculty developed through membership
12. Long-lasting relationships with other accounting students developed through membership

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13. Valuable professional skills developed through:
  - a. Discussions with professionals during and after the weekly meetings
  - b. Mock Interviews\* with firms/companies at the end of the Spring semester
    - i. Spring 2020 Mock Interviews rescheduled for Fall 2020
  - c. Fall Golf Outing\* to network with recruiters from public accounting firms and industry professionals (golf skills not required ☺)
    - i. Fall 2020 Golf Outing rescheduled for Spring 2021
  - d. Information provided in the BAP Leadership Manual – resume formatting suggestions, example interview questions, example professional emails, etc.
14. In addition to the above benefits, Members who **maintain active membership** with the chapter are eligible for inclusion in the BAP Resume Book distributed at Meet the Firms and will receive a BAP graduation stole.\*

*\*These will be provided at no additional cost.*

## **To become a Candidate for membership, students must meet the following requirements:**

- Declare a major in accounting (or have stated an intention to do so)
- Be enrolled in Principles of Accounting II for Accounting Majors (Accounting 2125) or a higher-level accounting class
- Meet **one** of the following GPA requirements (questions about eligibility can be addressed to Dr. Honaker, faculty advisor, at [Kim.Honaker@mtsu.edu](mailto:Kim.Honaker@mtsu.edu)):
  - A cumulative grade point average of 3.0 or higher
  - A cumulative grade point average of at least 3.25 on the most recent 15 semester hours
- Submit the following to Dr. Honaker by the stated deadline in their first semester of candidacy:
  - Candidate Information Sheet
  - One-Time Candidate Fee of \$120 (please pay on our website at <https://bapmtsu.com/product/candidate-fee/>)
  - Copy of MTSU Unofficial Transcript (please include your name on this document)

\* Students who become candidates while enrolled in Accounting 2125 automatically have a second semester of candidacy.

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## Requirements for Membership

- Candidates who initially become candidates while enrolled in **Intermediate I or a higher-level accounting class** will be initiated into membership after meeting the following requirements:
  - Earn a minimum of 8 professional hours during the semester of candidacy
  - Earn a minimum of 8 service hours during the semester of candidacy
  - In addition to the 16 required hours, earn a minimum of 2 additional professional or service hours during the semester of candidacy
  - Earn a minimum 3.0 cumulative GPA in upper level accounting classes
  - Meet one of the following overall GPA requirements:
    - A cumulative GPA (including transfer hours) of 3.0 or higher
    - A cumulative GPA of at least 3.25 on the most recently completed 30 semester hours
  - Submit a completed faculty signature sheet to the faculty advisor by the stated deadline
- Candidates who initially become candidates while enrolled in **Principles of Accounting II for Accounting Majors** will be initiated into membership after meeting the following requirements:
  - Earn a minimum of 8 professional hours during ***each*** semester of candidacy
  - Earn a minimum of 8 service hours during ***each*** semester of candidacy
  - In addition to the 16 required hours, earn a minimum of 2 additional professional or service hours during ***each*** semester of candidacy
  - Complete Intermediate I or a higher-level accounting class in second semester of candidacy and earn a minimum 3.0 cumulative GPA in upper level accounting classes
  - Meet one of the following overall GPA requirements:
    - A cumulative GPA (including transfer hours) of 3.0 or higher
    - A cumulative GPA of at least 3.25 on the most recently completed 30 semester hours
  - Submit a completed faculty signature sheet to the faculty advisor by the stated deadline only during their ***first*** semester of candidacy

## Requirements to Maintain Active Membership

To maintain status as an active Member, the following requirements must be met by the end of each semester of membership (every semester following your final candidate semester):

- At least **sixteen** combined hours of Professional Activities and Service Activities:
  - **Eight hours** from Professional Activities and **eight hours** from Service Activities
    - Professional Activities hours are acquired primarily through BAP meetings
    - Service Activities hours are acquired through plentiful volunteer activities provided by the chapter throughout the semester

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# Candidate Information Sheet

Beta Alpha Psi – Zeta Gamma Chapter

Please submit three items – (1) *this form*, (2) a one-time candidate fee of \$120 (please pay on our website at <https://bapmtsu.com/product/candidate-fee/>)\* and (3) a copy of your unofficial transcript (please include your name on this document) to Dr. Honaker by the following deadline:

- September 30<sup>th</sup> for Fall semester candidates or
- February 28<sup>th</sup> for Spring semester candidates

Name: \_\_\_\_\_  
(First) (MI) (Last)

MTSU Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

M# \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Current Status:

- Undergraduate  
 Graduate

Do you intend to sit for the CPA exam?

- Yes  
 No

BAP Polos are provided for members at no additional charge. Members' shirts are typically ordered over the summer and made available in advance of Meet the Firms and the golf outing, Beat the Firms.

Circle one: Men's Polo      Shirt Size:  S       L       2XL  
Women's Polo       M       XL       Other \_\_\_\_\_

*I understand that I must complete **ALL** of the "requirements for Candidates to Become Members" before I can be initiated into membership. I understand that I need to remain an **ACTIVE MEMBER** to participate fully in BAP membership benefits, including but not limited to inclusion in the Meet the Firms Resume Book, participation in the golf outing and mock interviews, and receipt of a BAP polo shirt and graduation stole. I understand that by signing I also consent to be listed on the chapter website as a candidate or member in good standing, including my name and professional/service hours earned.*

Signature: \_\_\_\_\_

## Payment Details:

Date Payment Submitted: \_\_\_\_\_ PayPal Transaction ID\*: \_\_\_\_\_  
\_\_\_\_/\_\_\_\_/\_\_\_\_

\*So that we may properly match your candidate payment to your application, please provide the PayPal transaction date and ID above. Also include MTSU email and your name in PayPal where fields exist.

# Faculty Signature Sheet

Beta Alpha Psi

Zeta Gamma Chapter



Signatures must be from **Accounting** faculty.

*This form is to be submitted to Dr. Honaker no later than "Study Day" at the end of your semester of candidacy.*

	Name	Signature	Date
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
Faculty			
BAP Officer			
BAP Officer			
BAP Officer			

Candidate Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_